

Norwest is a small chain of mini supermarkets serving small towns in the North West of England.

The jobs can be done in any order by any employee.

The manager of the head office has ten jobs which need to be completed this week.

Each job can only be done by one person. Jobs can not be split or divided.

Each employee works 30 hours per week.

**The table shows the time required to complete each job**

Job	Time required to complete the job (minutes)
A: Organise what is to be delivered to each store this week	16
B: Decide what store will get deliveries each day	12
C: Write down which goods are returned from each store	14
D: Check how much money each store has taken this week	10
E: Order new stock for next week	18
F: Check who is working in each store next week	8
G: Clean the offices	6
H: Write adverts on social media	12
I: Pay all the bills for the goods received last week	10
J: Organise the pay to make sure all workers get paid the correct amount	12