Progression table for class use

The table below can be used for:

* sharing the aims of your work
* self- and peer-assessment
* helping you review your work and improve on it.

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| **Representing**  *Using the job sheet or other format to represent the problem*  *Identifying factors that affect decisions* | **Analysing**  *Extracting relevant information and working within constraints to find a workable solution* | **Interpreting and evaluating**  *Interpreting the effects of decisions on possibilities available and working towards improving solutions* | **Communicating and reflecting**  *Communicating decisions clearly, with reasons where appropriate* |
| Uses the job sheet to plan a solution | Shows minimal understanding through allocating some tasks on the job sheet |  | A filled job sheet is provided |
| Extracts some relevant information about sensible order of tasks | Several tasks shown on the job sheet in a sensible order, but may not all have the correct time allocation or may be impractical | Evidence that some constraints have been interpreted and taken into account | Communicates some of the decision making in addition to a filled job sheet |
| Recognises the need for tasks to be in correct order, for appropriate times, and suitably shared | All tasks allocated correctly with some breaks but may have unfilled gaps | Allocates all tasks in correct order with some explanations for decisions | Presents a clear and largely correct job sheet, highlighting and clarifying particular features |
| Gives consideration to issues of work/break balance in the working day, and translates this to meaningful task allocations | Provides a meaningful solution that meets needs for work/break balance | Provides clear rationale for task allocations and states reasons for any assumptions and choices | Presents a clear and coherent solution, including a correct job sheet, explicitly outlining assumptions, decisions and reasons |
| Accounts for contingencies and additional constraints | Provides alternative job sheets to accommodate additional constraints | Provides explanations for adjustments to original solution | Shows evidence of reflecting on original work and communicates any modifications |